

## DIRECT OBSERVATION INSTRUCTIONS

Clerkship	Histories Required	Examinations Required	Examination	Components of Examination
Psychiatry	1	1	Mental State	Mental State as outlined by the Department of Psychiatry

1. Log into your *myLUMEN* website, select “Direct Observation” and follow the prompts.
  - a. Enter the clerkship you are on
  - b. What was observed – history and/or physical
  - c. Select who observed you
  
2. The faculty member or resident will then receive an automated notice that the student selected them as the observing physician.
  - a. If the physician agrees, nothing further needs to be done.
  - b. If the physician *did not* observe the student, they will be able to click on a link to respond and we will check into the discrepancy.
  
3. If you do not find the physician who observed you on the drop down list, send the physician’s name and email address to Amy Anandel.  
*Note: email addresses are needed only for non-Loyola faculty.*

\*NOTE: The Mental State Exam will be entered as a ‘physical’ in the Direct Observation system.